



Celebration of Life PACKAGE

A Celebration of Life is a wonderful way to express the uniqueness of a loved one's life. It can be customized to reflect their personality, passion and signature style. Information of our Celebration of Life Package is below.

Pricing:

\$ 806.25 ‡ Monday-Thursday

\$1,075.00 ‡ Friday-Sunday

Time: Six (6) Hours to include set-up and clean-up
(additional time billed at \$100/hour + sales tax)

Included with Celebration of Life Package:

- Tables and chairs for up to 200 guests
- Tables provided: 45*
20 (60" round);
8 (48" round);
10 (8' rectangle);
4 (6' rectangle);
3 (2'x4' rectangle).
- Wireless internet
- 5,000 square ft. facility with 3,200 square ft. main assembly room (72' x 42' with approx. 200sq. ft. Performance Cove)
- 1,700 plus square feet of covered porches
- Bring in the vendors of your choice
- Central air and heat
- Projector
- Microphone
- Screen
- Beautiful winding brick path to pergola
- Brick/Gas fireplace
- Commercial kitchen with ice maker
- View of Bradley's Pond
- Clean-up
- Handicap accessible
- Convenient, on-site parking

Table set-up will be done by Retreat staff according to the diagram provided by the client.

*Linens are NOT included

Venue Tours:

By appointment only. Last appointment of the day is at 6:30 p.m. on days there is not an event. Call 850-561-6328 or email kathy@bradleyspond.com to schedule.

Special Event Insurance:

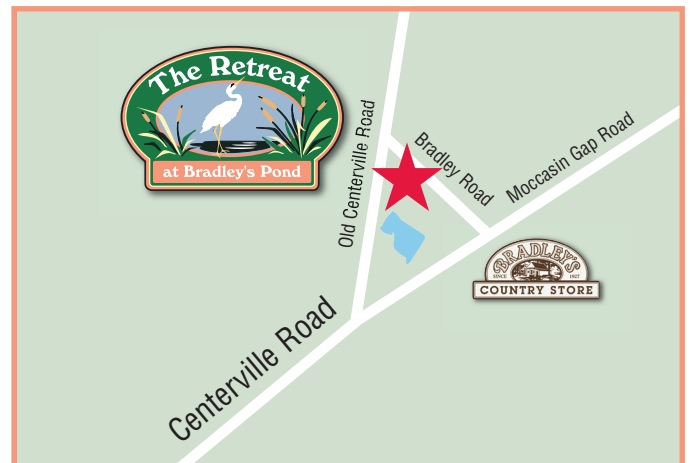
Bradley's Pond, LLC requires special event insurance naming Bradley's Pond, LLC, 9002 Bradley Road, Tallahassee, Florida 32309 as an additional insured (least expensive we have found is \$100 at www.progressive.com). This is the responsibility of the renter.

Contract Information Needed:

- Name for the contract
- Phone number
- Date and Time
- Email address
- Mailing address

Planning a Celebration of Life Checklist:

- When and where will the announcement be run/made?
- Where and when should the event take place?
- What details of your loved one's life do you want to share with your guests?
- Who will be responsible for orchestrating or conducting the event?
- Who wishes to speak at the event?
- What kind of music is appropriate?
- Memory table? What decorations will you have?
- What food and beverage should be served?



850-561-6328

Email: Kathy@Bradleyspond.Com

Facility Address:

9002 Bradley Road • Tallahassee, Florida 32309

www.BradleysPond.com